

A Basic Guide to Mitigating Circumstances

Grounds for Mitigation

Grounds may include, but are not limited to:

a) Health Issues

Illness or injury; or worsening of an ongoing illness or disability

b) Personal Issues

The death or critical/significant illness of a close family member/dependant, caring responsibilities, major financial problems

c) IT Related Issues

Some IT issues such as a network or hardware fault at the point of submission

d) Public Service

Absence for Jury Service

Possible Outcomes

Potential outcomes include, but are not limited to:

- A new first attempt at the affected assessment(s)
- A second attempt resit opportunity, which has a capped mark
- An extension to the submission deadline or late penalties to be removed
- Excluding the mark from the overall unit average
- No action required

The Mitigating Circumstances Procedure in Brief

