Course Outline for Academic Writing in Management of Projects

This course aims to help you write clear, grammatically accurate and well-organised academic English. A major focus of the course will be on the language used to express the main communicative functions used at all levels of academic discourse (eg defining, comparing, describing cause and effect). In addition, some sessions will cover certain common features of academic text (style, conventions, phraseological patterns). Examples of different types of text and the language used in them will be examined and discussed, and you will have a chance to practise a series of writing tasks, both individually, and, where possible, collaboratively, in groups.

Semester 1

09 October 2017 **to** **15 December 2017**

	Week beginning	**Session Focus/Activity**
1	09 October 2017	Introduction to academic writing Academic style
2	16 October 2017	Paragraph development and cohesion
3	23 October 2017	Referring to the literature
4	30 October 2017	Common errors
5	06 November 2017	Incorporating text
6	13 November 2017	Giving definitions
7	20 November 2017	Cause and effect
8	27 November 2017	Impersonal style - common errors 2
9	04 December 2017	Commenting on non-verbal data
10	11 December 2017	Sythesising information

Semester 2

29 January 2018   **to**   **23 March 2018**

	Week beginning	**Session Focus/Activity**	
1	29 January 2018	Paraphrasing	
2	05 February 2018	Summarising 1	
3	12 February 2018	Summarising 2	
4	19 February 2018	Methods and results	
5	26 February 2018	the literature review	
6	04 February 2018	Conclusions	
7	11 February 2018	introductions	
8	19 March 2017	the discussion section	