

Student email migration to Office 365

Your questions answered

What is happening and when?

Across the weekend of 2-5 August 2013, IT Services will be working with Microsoft to transfer student email accounts from the current Microsoft Live@edu service, to the new Microsoft Office 365 service.



What does this mean for you?

Normal access to email via [My Manchester](#) will be interrupted at times between 2-5 August and a temporary URL will be displayed that you can use to access your email. If you are logged in to your email at the point of the transfer, you should not notice any disruption.



Accessing email after the change

Once all accounts have been transferred on 5 August you will be able to access email as normal via [My Manchester](#). As with the Live@edu service, your email will continue to be hosted outside of the UK (in Microsoft data centres located in Dublin and Amsterdam).

What are the benefits of Office 365?

In addition to email and calendar functionality, over the coming months several collaboration tools (such as Lync) will also become available, as well as the integrated Office 365 web apps which are browser based versions of Word, Excel and PowerPoint.

Will I be able to keep my SkyDrive account?

If you currently have a SkyDrive account associated with your Live@edu email account you will still be able to access this, however it will now be separated from your University email account and will need to be managed independently (by yourself, not by the University). As at present, your SkyDrive account may be hosted anywhere in the world.

Your existing login details will remain the same, however after the change you will need to access SkyDrive via: <https://skydrive.live.com>

The University continues to promote the standard P: drive as the prime storage location for students. SkyDrive is an independent facility you may choose to use, at your discretion.

More information

Further details on the email changes will be posted on My Manchester and also via the IT Services Twitter and Facebook accounts.

IT Services

www.itservices.manchester.ac.uk



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