



The University of Manchester

SCHOOL OF  
ARTS, LANGUAGES  
AND CULTURES

### RESEARCH GRANT 'BUY-OUT'

#### **Research buy-outs: applicable to all fEC grants starting after 1 August 2024**

Buy-outs funded by fEC grants, in which core staff time costs are included in the budget as 'Directly Allocated' (DA), are managed by the School in a way which balances the needs of departments to buy in replacement teaching and the costs to the School of administrating and supporting grants.

1. Decisions on approval of buy-out funding will normally be taken by the HoS at the point of award, though HoDs may want to discuss the issue with the HoS prior to the submission of a bid. For this reason, it is very important that you discuss your plans with your HoD before you start writing your grant bid, so that s/he can both advise you and, if needed, discuss the matter with the HoS well in advance.
2. The School allocates fixed sums to departments to cover the costs of teaching staff for buy-outs on fEC grants. This is applied on a pro rata basis and the size of the grant/buy-out specific to the particular year. For details please see the chart below:

For grants up to £100k	£2.5K per annum per 0.1 of FTE buy out
For grants of £100k–£400k	£3.75K per annum per 0.1 of FTE buy-out
For grants above £400k	£5K per annum per 0.1 of FTE buy-out

3. Please note that we cannot provide full salary replacement of bought-out staff since the research councils pay only 80% of the fEC value.

#### **Supplementary Research Leave for PI on large grants**

Anyone who is a PI on a grant for approx. £400K or over will also be able to request an additional semester of research leave, in order to complete the research underwritten by the grant. SALC will provide £15k for this semester to the relevant department as buy-out.

To be eligible, the grant holder must have management duties of other staff as part of the grant (for example PDRA, RA, RF); they should not themselves be on a 100% buyout at any point for the duration of the grant.

Applicants should discuss the additional leave with HoD and HoS at least two semesters before the end of the project and explain why the additional leave is necessary outside the grant period. The Head of School will make all final decisions about additional leaves.

Updated June 2024