

The University of Manchester

BOARD OF GOVERNORS

Wednesday, 11 July 2012

Present:

Mr Anil Ruia (in the Chair),

President and Vice-Chancellor, Dr Stuart Allan, Mrs Gillian Easson, Professor Colette Fagan, Professor Andrew Gibson, Mr Mark Glass, Mr Robert Hough, Dame Sue Ion, Cllr Afzal Khan, Mrs Christine Lee-Jones, Dr Keith Lloyd, Professor Nancy Papalopulu, Mr Nick Pringle, Mr Neville Richardson, Dr Brenda Smith, Professor Chris Taylor, Dr Andrew Walsh, Dr John Stageman, Dr Pamela Vallely, Mr Gerry Yeung (21)

In attendance: The Registrar, Secretary and Chief Operating Officer, the Deputy Secretary, the Deputy President and Deputy Vice-Chancellor, the Director of Human Resources, the Director of Finance, Professor Keith Brown, Dean of the Faculty of Humanities, and the General Counsel, and, in part, the Head of Compliance and Risk, the Director of Estates, Professor Martin Humphries, Dean of the Faculty of Life Sciences, and Ms Andrea Strachan, Director of the University of Manchester Students' Union.

At the outset of the meeting, the Chair welcomed Nick Pringle, the newly appointed General Secretary of the Students' Union, who was attending his first meeting as a member of the governing body. He also recorded the Board's thanks to Letty Newton, who had served for the last year as the Union's representative.

1. Declarations of Interest

Noted: That the declaration of interest made by the Chair, Mr Anil Ruia, in relation to his role on the HEFCE Board and previously declared in the session, remained relevant to some items on the agenda.

2. Minutes

Confirmed: The minutes of the meeting held at Jodrell Bank on 16 May 2012

3. Matters arising from the minutes

Received: A report summarising actions consequent on decisions taken by the Board.

4. Summary of business by the Deputy Secretary

Received: A report, prepared by the Deputy Secretary on the main items of business to be considered at the meeting.

5. Chairman's report

(1) Review of Board Committees

Received: A report from the Chair on the membership of the Board's committees.

Noted: That the retirement from the Board of Mrs Gillian Easson, to take up the role of Pro-Chancellor, and the departure of other members, will necessitate changes to the membership of some Board committees over the summer. Any changes made would subsequently be reported to the October meeting.

(2) Fletcher Review Follow-up

Received: Reports from the Chair and Deputy Chair on the follow-up work undertaken in response to the Review of the Effectiveness of the Governing Body, undertaken by Dr David Fletcher, within the academic year.

Reported:

- (i) That the Chair acknowledged the thorough review undertaken by Dr Fletcher and the follow-up discussions held at the Planning and Accountability Conference in March, and at the formal meeting of the Board of Governors in May. In addition to this, the Chair had conducted a series of interviews with Board members. This had endorsed the Review's findings and the desire of members to engage strategically, invite the Deans and other members of the Senior Leadership Team to attend more Board meetings and to continue to provide effective challenge to the executive. The feedback gained from these interviews together with the recommendations of the Fletcher Review would be progressed throughout the next session.
- (ii) That alongside this exercise, the Deputy Chair, Mrs Gillian Easson, had sought the views of Board members on the Chairmanship and leadership of the Board. Members had indicated they were broadly satisfied, that the Chair was available and approachable and the meetings were conducted in an open way that allowed effective dialogue. There was appreciation for the greater strategic focus and additional strategic briefings. The recent changes in the presentation of the agenda (e.g. starred items) were also highlighted. In terms of the meeting arrangements, some members asked that the organisers were mindful of the acoustics in some rooms, providing microphones where necessary for some events.

(3) Report from the Nominations Committee on membership of the Board of Governors and General Assembly

Received: A secondary report from the Nominations Committee detailing recommendations to the Board of Governors for the appointment of lay members of the Board of Governors and of the General Assembly from 1 September 2012.

Resolved:

- (1) For appointments/re-appointments to the Board of Governors in Category 2

To approve the Committee's recommendation, that on the recommendation of the Officers of the Alumni Association following an election held at the Association's 2012 Extraordinary General Meeting, the following be appointed as a new member of the Board of Governors, *vice* Mr Peter Readle, for a period of three years from 1 September 2012

Mr Andrew Spinoza

Biographical information is provided in [Appendix 1\(a\)](#)

(2) For appointments/re-appointments to the General Assembly in Category 3

To approve the Committee's recommendation that the following current and former members of the Board of Governors be re-appointed in Category 3 of the General Assembly for a further period of three years from 1 September 2012:

Professor Sir Robert Boyd, FMedSci
Mrs Jan Hennessey
Mr John C McGuire
Dr Brenda Smith
Councillor Roy B Walters, BEM, JP

(3) For appointments/re-appointments to the General Assembly in Category 10

- (a) To approve the Committee's recommendations that the following current members of the General Assembly be re-appointed, for a further period of three years from 1 September 2012:

Mr Kabir Ahmed, MBE, JP, DL
Dr Josie Beeley
Mr Michael Evans
Mr David Eversley
Dr Kai Hung Lee, DL

Biographical information is provided in [Appendix 2\(a\)](#)

- (b) To approve the Committee's recommendations that the following be appointed to the vacancy arising from departures, for a three year period from 1 September 2012:

Mrs Susan Lipton
Mr Ian Munro
Canon Maurice Smith, CB

Biographical information is provided in [Appendix 2\(b\)](#)

(4) **Report from the Nominations Committee on the Review of Categories 5 – 8 of General Assembly membership**

Received: A report from the Nominations Committee detailing recommendations to the Board of Governors for the revision of Categories 5 – 8 of the General Assembly's membership.

Reported:

- (i) One of the Nomination Committee's principal matters of business relates to the representation of nominating bodies within the lay membership of the General Assembly, viz:

"To review, at intervals of not longer than four years, the lists of external bodies represented on the General Assembly in categories 6 and 7 . . . , and to recommend to the General Assembly [procedures] by which members shall be nominated or appointed in such categories." (Ordinance II.5.(e))

In 2007, the Board of Governors additionally approved a recommendation that the Committee should take responsibility for a review of the sponsoring organisations in Categories 5 and 8 of the General Assembly, on the understanding that the outcomes of all reviews by the Committee would be passed as recommendations to the Board of Governors or the General Assembly as appropriate.

(ii) During the course of this academic year consultations have taken place within the University at faculty and school level, as well as with the General Assembly at its January meeting. As a result of these consultations, and proposals from Committee members, the following new external bodies have been suggested for representation on the General Assembly:

- The three Local Enterprise Partnerships (Greater Manchester, Cheshire and Warrington and Lancashire) replacing the NWDA
- The Arts Council (broadly taking over the role of the Museums, Libraries and Archives Council)
- Academy of Social Sciences
- British Psychological Society
- Royal Geographical Society
- Royal Television Society
- Society for Biology

Resolved:

(i) That following their consideration of these nominations, and the current representation of institutions across the various categories, the Board approves the recommendations from the Committee to:

(a) Remove the Privy Council from detailed involvement in Category 5 and 8.

This would mean the deletion of the text under Statute IX.1 Category 5 and the substitution of a general introduction:

“Up to x members appointed by external bodies, specified by Ordinance, whose interests are consistent with the Objects of the University.

One member appointed by each of the NHS Trusts and health authorities etc”

The University would therefore require new Ordinances naming the authorities in Categories 5 and 8.

- (b) Nominate the three LEPs and the Arts Council for vacancies in Category 5
- (c) Move the Royal Northern College of Music from Category 5, where its position is anomalous, to Category 7.
- (d) Ask the Faculty of Medical and Human Sciences to monitor changes in the NHS to ensure relevance to the University. (The Faculty subsequently confirmed that no amendment was necessary this year, save for minor changes in nomenclature).
- (e) Reduce the overall size of Category 5 by four places. The move of the RNCM results in eight vacancies, filled by four new members, leaving four superfluous.
- (f) Move the four vacant places to Category 7, which the Committee identified as a category which merits expansion. The Royal Society vacancy would be taken up by the RNCM, leaving four vacancies to fill in total.
- (g) Fill the four vacancies in Category 7 with the following external bodies (subject to informal enquiries being made as to their willingness to nominate members):

- **Academy of Social Sciences**
- **British Psychological Society**
- **Royal Geographical Society**
- **Society for Biology**

Although unable to recommend the inclusion of the Royal Television Society in this exercise, the Committee noted that opportunities to provide representation for the organisation through the General Assembly's lay membership.

- (ii) As the changes proposed cannot be made immediately, due to existing terms and the need to progress changes in ordinance and statute, the Nominations Committee will progress the recommendations in the forthcoming academic year, reporting to the Board and seeking additional permissions if and when required.

(5) Queen's Birthday Honours

Reported: On behalf of the Board of Governors, the Chair congratulated Professor Tina Lavender of the University who had been appointed a Dame Commander of the Order of the British Empire in the Queen's Birthday Honours for services to midwifery.

(6) University Events

Reported: Within his report the Chair of the Board of Governors highlighted a number of successful events held recently within the University including the Medal of Honour Presentations, the Cockcroft Lecture, and the celebration of the award of the Queen's Anniversary Prize to the Dalton Nuclear Institute.

6. Secretary's report

Received: A report on the recent ballot required to determine membership of the Board of Governors in Category 3.

Reported:

- (i) That the constitution of the Board of Governors provides for the election by Senate of seven of its members to serve as members of the Board.
 - (a) Board membership for Professor Chris Taylor, Professor Colette Fagan, Dr Pamela Vallely and Dr Stuart Allan, was due to come to an end on 31 August 2012. All were eligible to stand again in this election, although Dr Stuart Allan subsequently indicated that he would not be seeking re-election.
 - (b) That as Professor Nancy Papalopulu would stand down from the Senate on 31 August 2012, there was also a casual vacancy for her position on the Board from 1 September 2012 for a one-year period to 31 August 2013.
 - (c) That two representatives of the Senate were due to continue in membership for the session 2012-13:
 - Professor Maggie Gale, Category 3 of Senate, Humanities, (2013)
 - Professor Andrew Gibson, Category 3 of Senate, EPS, (2014)
- (ii) That notices had been issued inviting nominations to fill the five seats available on the Board of Governors for Senate members. Seven valid nominations were submitted by the closing date and therefore a ballot was required to determine membership.
- (iii) That the Regulation (Regulation V) governing this ballot was amended in 2012. In line with the regulation, the ballot was held on-line over a two-week period. All current members of the Senate were eligible to vote in the election. Each elector could vote for no more than five of the seven candidates to take up the places available on the Board of Governors. The ballot closed on Wednesday, 13 June 2012.
- (iv) That as a result of the ballot, and the process of allocating seats in conformity with Statute VI.1(c) and the requirements of Ordinance V.4(a), the following members were declared elected to the Board of Governors for the terms indicated:

Professor Colette Fagan, Category 2 of Senate, Humanities, (2015)
Dr Pamela Vallely, Category 3 of Senate, MHS, (2015)
Professor Chris Taylor, Category 2 of Senate, MHS, (2015)
Professor Cay Kielty, Category 2 of Senate, FLS, (2015)
Dr Reinmar Hager, Category 3 of Senate, FLS, (2013)

7. Report from the University of Manchester Students' Union

Received: As previously proposed within the Review of the relationship between the Union and the University, considered by the Board in July 2011, the annual report on work of the Union was provided. Ms Andrea Strachan, Union Director, joined the meeting for this item and presented the report with Mr Nick Pringle.

Reported:

- (i) That the Union had done a great deal of work in the year to create an organisation which was fit for purpose to serve a vast and diverse membership. They had been in a 'fix it' phase for the last 12 months and had been focussed on fixing the infrastructure and agreeing the membership offer before moving on. Alongside this, the research and critical assessment phases of strategic planning have been undertaken leaving them ready to agree a strategic plan in August 2012.
- (ii) That after 2 years of consultation with students, a new Constitution (previously approved by the Board of Governors) was passed by an overwhelming majority. Of the 1800 students that voted, 1500 opted for the new constitution and it was implemented in February 2012. Using their new powers, the Trustee Board took the decision to incorporate as a limited company. The transfer was due to take place on the 31st July and would bring the Students' Union in line with the legal requirements of the 2006 Charities Act. It would also limit the personal liability for the Trustees, helping them to attract high-calibre external trustees. Work had begun on reforming the Trustee Board and although not completed, the Union had clear governance that sets the Trustee Board with the appropriate responsibilities. The structure would allow the Trustee Board to function at a strategic level while trustees provide detailed scrutiny at the right points through three sub-committees (Audit & Risk, People & Culture and Appointments).
- (iii) That the Union was developing its services and had conducted a large piece of research into what students' opinions, wants and desires were for the Students' Union. This work would form the basis of their ongoing strategy and had informed projects for students undertaken in the year.
- (iv) That the Students' Union had invested £1.3 million of its reserves in making the building a destination for students, with services that are valued. This saw a huge change in the offer from the Students' Union and was concentrated in the ground and first floors.
- (v) That the Union had also made significant achievements in respect of their environmental work, in terms of the accessibility of the building, and in terms of the local community through the volunteering work of student union members.
- (vi) That the Union was working partnership with the University. The relationship between the Union and the University has continued to improve built on the foundations of work from the previous few years. Both parties were working together constructively on a very broad range of matters. The University-Union Relationship Committee was established in the year and had proved successful in providing a forum for the Students' Union and University to discuss matters openly.
- (vii) That the Union was continuing to make an impact within the student body through its activities. The Membership Services department had been strengthened and included Student Voice, Advice and Activities with all three areas having seen success and expansion.

- (viii) That the new strategy would determine the priorities of the Students' Union for the next 5 years and the Union look forward to the continued support, help and encouragement from the University to achieve the best for students.

Resolved: That the Board acknowledged all the work undertaken within the Union over the last year and welcomed the report and the positive future it outlined for the Union and its student members.

8. Estates Masterplan

Received: The Director of Estates and Facilities, Diana Hampson, delivered a presentation on progress within the development of the Estates Masterplan.

Reported: The detailed presentation provided a breakdown of the main challenges in terms of the University's estate strategy. Chief among them was the need to develop the University Biomedical infrastructure and to ensure that the student experience on the North Campus was not adversely affected as Engineering and Physical Sciences migrated away from its existing location in a managed way. Further considerations included Library provision and the student experience, the development of Coupland 3, the Samuel Alexander and Mansfield Cooper buildings and public realm work around the whole campus.

Resolved: That work was ongoing to develop the plans with a view to bringing a finalised Masterplan presentation to the Board of Governors in October 2012. At the same meeting, the Board would receive, on referral from the Finance Committee (from a meeting to which members of the Board would be invited), details of the proposed funding package to support the delivery of the Masterplan.

9. President and Vice-Chancellor's report

- (a) The Report of the President and Vice-Chancellor to the Board of Governors

Reported:

- (i) That following approval of the Strategic Plan 2020 by the Board at its last meeting on 16 May 2012, a design copy reflecting the new brand style has been produced and would be made available on the website in due course. This Plan focuses on the key strategies and actions required over the next 3-5 years to make our Strategic Vision a reality. The Plan was a 'high level' document, and reflecting guidance from the HEFCE, it focuses on a relatively small number of high level strategic areas against which institutional performance will be monitored. However, there will also be more detailed strategic plans and operational priorities for each area of the University, which are currently being worked on. As part of this process the University would be identifying what KPIs should be monitored routinely to get a full picture of performance across the University and to identify any areas where there are concerns about performance. Now that the strategic plan had been finalised it was seen as timely to review the most appropriate format of the Annual Performance Reviews (APRs). Building on the changes made to the APR process last year this sought to:

- Review of some areas of performance eg HR and Environmental Sustainability was moved to the relevant Sub-Committees, with formal reports made to PRC, so that the APR meetings themselves could focus more on the Core Goals and financial performance.
- As well as focusing on the review of performance, make the APR meetings were also more forward-looking.

There would be a number of changes to the process and to the documentation of future APRs. The process would begin earlier with discussions at SLT reviewing performance against targets and the agreed high level KPIs using

summary spreadsheet information and utilising “traffic light” reporting. Whilst it is important that the APR process covers all Core Goals and Enabling Strategies, this will help to focus discussions at subsequent APR meetings and provide a basis for a more dynamic monitoring of performance throughout the year. Documentation required for subsequent APR meetings will be reduced and standardised formats for reporting will be required. The President and Vice-Chancellor suggested that this would greatly assist the Board in identifying areas of good practice to be consolidated and any underperformance which needs to be remediated; and in evaluating and advising on performance against the University’s strategic ambitions.

- (ii) That, following the discussion at the 2012 Planning and Accountability conference, considerable work had been carried out to develop the feasibility study for the implementation of the estates master plan. The two most significant issues arising from the work to date were the intended move from the North Campus and the future requirements of Biomedical Science facilities. The President and Vice-Chancellor had invited Diana Hampson to provide an interim briefing to the Board on the overall strategic intent and master planning options, in advance of detailed recommendations, including financial consequences, being presented to the Board in October.
- (iii) That at the last meeting of the Board the President and Vice-Chancellor provided information on the review Professor Keith Brown had commissioned of the performance and sustainability of the School of Education, within the wider context of the University’s strategic ambitions. This review, carried out by a small team of senior colleagues from across the University and Chaired by Professor Martin Humphries, had been ongoing since late last year. The aim was to ensure that any concerns about the School’s performance had been adequately explored. As part of the Review several colleagues attended a Review Group meeting to present their vision and strategy for the School and colleagues within the School have also had the opportunity to comment to the Review Group on the findings set out in the report before any recommendations are made. The report has now been finalised was provided within the Board papers. Additional documentation on the Review, submitted since the circulation of Board papers, was also made available to members at the meeting.
- (iv) Professor Martin Humphries provided an overview of the Review process. In 2010, the Dean of Humanities had asked the Faculty to consider areas where savings might be made. The response from the School of Education had raised concerns in respect of its preparation for REF, the teaching balance, and its financial sustainability. The School’s assessment was referred to the Professor Martin Humphries, who was asked to lead an independent review of the School’s position. The Review group met formally on three occasions, reviewed documentation and data, met with senior staff in the School of Education and the Faculty, gathered feedback from UG and PG reps, held meetings with senior staff and tested their initial conclusions with the School. The Review was then subsequently discussed by the School Board and the Board had provided a report on the Review, in which they disputed some of the facts that were presented, provided more recent data and criticised the tone of the Review’s report.
- (v) The Review suggested that, based on assessments of applications, the input of senior staff, student satisfaction, and performance, the Faculty should consider whether the School should continue to provide undergraduate programmes. The Review noted the PGCE portfolio as highly regarded, but was concerned about changing recruitment patterns and application levels, and so asked the Faculty to explore new models and structure for its delivery. The Review advised that the Faculty should assess the viability of the Masters portfolio, and the value of PGR training addressing any weaknesses identified. Research was acknowledged as the School’s major strength. Finally, the Review expressed

some concerns about the financial sustainability of the School with a view to raising the level of its contribution to the Faculty.

- (vi) Professor Humphries had provided a response to the School Board's paper, and although some of the points made were acknowledged, the broader observations made within the Review had not been challenged. The Faculty would therefore work with the Review's finding with a view to bringing forward proposals for Education to Senate and the Board of Governors in October.
- (vi) That considerable attention continued to be focused on the recruitment for the 2012 intake, particularly for Home/EU Undergraduate (UG) students, given the combined uncertainties arising on the one hand from changes to Student Number Controls (SNCs) and on the other from changes to the financing of home UGs which are likely to have an impact on which and how many students decide to go to university and their subject choices. UG applications to Manchester continue to be closely monitored. While the University is broadly in line with the sector as a whole, it has seen a larger drop in applications from EU countries, though overall numbers in this category remain small. Encouragingly, at the time of writing this report International UG applications have increased by 8%, compared to the previous year, and we have an increase in acceptances of 11%. This was regarded as an extremely unusual year with the introduction of so many changes and, as the President and Vice-Chancellor had reported previously, the Intake Management Group, Chaired by the Vice-President for Teaching, Learning and Students, was monitoring the situation closely.

(b) Health and Safety Minutes

Received: The minute of the meeting held on 30 May 2012, an executive summary, and the Health and Safety Policy Statement and information on implementation.

Reported:

- (i) That the Committee approved a score card approach to measuring Health and Safety performance against targets, with a spreadsheet of suggested performance indicators as a means of achieving a year by year improvement in safety performance.
- (ii) That Safety Services had undertaken a fundamental review of the University's Health and Safety policy and procedures, with extensive consultation with interested parties. The Committee approved the new Policy Statement for 2012-13 and recommended that it be adopted by the Board.
- (iii) That the Committee also recommended approval of the organizational framework for Health and Safety matters, the governance arrangements, including renaming the committee the Safety, Health and Environment Committee, and the responsibilities of specified officers and committees.

Resolved: To approve the Health and Safety Policy Statement as recommended by the Health and Safety Committee (provided at Appendix 4 in the published minutes).

(c) Report to the Board of Governors on exercise of delegations

Reported:

(1) Award of the title Professor Emeritus

Acting on behalf of Senate and the Board of Governors, the President and Vice-Chancellor approved the conferment of the title of Professor Emeritus/a on the following:

Professor Ian Browne, School of Physics & Astronomy, Faculty of Engineering and Physical Sciences

(with effect from 1 February 2012)

Professor Francis Creed, School of Community Based Medicine, Faculty of Medical and Human Sciences

(with effect from 1 August 2012)

Professor Alan Crossman, Faculty of Life Sciences

(with effect from 1 October 2012)

Professor Ann Rosalie David, Faculty of Life Sciences

(with effect from 1 January 2013)

Professor Mike Dexter, School of Cancer and Enabling Sciences, Faculty of Medical and Human Sciences

(with effect from 1 July 2012)

Professor Roger Hartley, School of Social Sciences, Faculty of Humanities

(with effect from 1 October 2012)

Professor Michael Hebbert, School of Environment and Development, Faculty of Humanities

(with effect from 31 August 2012)

Professor John Helliwell, School of Chemistry, Faculty of Engineering and Physical Sciences

(with effect from 1 August 2012)

Professor Linda Macauley, Manchester Business School, Faculty of Humanities

(with effect from 1 January 2011)

Professor Robin Marshall FRS, School of Physics & Astronomy, Faculty of Engineering and Physical Sciences

(with effect from 1 February 2012)

Professor Caroline Moser, School of Environment and Development, Faculty of Humanities

(with effect from 31 July 2012)

Professor Nina Glick Schiller, School of Social Sciences, Faculty of Humanities

(with effect from 1 August 2012)

Professor Trevor Young, School of Social Sciences, Faculty of Humanities

(with effect from 1 July 2012)

(2) Extensions of terms of office (Head of School)

Simon Lovell, BSc (Bath), PhD (Bristol), at present Senior Lecturer in the Faculty of Life Sciences at this University, as Professor of Molecular Biology in the Faculty of Life Sciences from 1 August 2012.

Ad Personam Promotional Chair in Ecological Genetics

Richard Preziosi, BSc (Concordia University, Canada), MSc (Concordia University, Canada), PhD (McGill University, Canada), at present Senior Lecturer in the Faculty of Life Sciences at this University, as Professor of Ecological Genetics in the Faculty of Life Sciences from 1 August 2012.

Ad Personam Promotional Chair in Neuroscience

Stuart Allan, BSc (Dundee), PhD (Aberdeen), at present Senior Lecturer in the Faculty of Life Sciences at this University, as Professor of Neuroscience in the Faculty of Life Sciences from 1 August 2012.

Ad Personam Promotional Chair in Cell Biology

Martin Lowe, BSc (Dundee), PhD (Birmingham), at present Reader in the Faculty of Life Sciences at this University, as Professor of Cell Biology in the Faculty of Life Sciences from 1 August 2012.

Faculty of Engineering and Physical Sciences

Ad Personam Promotional Chair in Cosmology

Richard Battye, BSc , MA, PhD (University of Cambridge), at present Reader in the School of Physics and Astronomy at this University, as Professor of Cosmology in the School of Physics and Astronomy from 1 August 2012.

Ad Personam Promotional Chair in Astrophysics

Gary Fuller, BSc (Imperial College of Science and Technology, University of London), MA, PhD (University of California, Berkeley), at present Reader in the School of Physics and Astronomy at this University, as Professor of Astrophysics in the School of Physics and Astronomy from 1 August 2012.

Ad Personam Promotional Chair in Particle Accelerator Physics

Roger Jones, BSc (University College London, London University) , PhD (Kings College, London University), at present Reader in the School of Physics and Astronomy at this University, as Professor of Particle Accelerator Physics in the School of Physics and Astronomy from 1 August 2012.

Ad Personam Promotional Chair in Numerical Analysis

Françoise Tisseur, Undergraduate, Postgraduate, PhD (University of St-Etienne, France), at present Reader in the School of Mathematics at this University, as Professor of Numerical Analysis in the School of Mathematics from 1 August 2012.

Ad Personam Promotional Chair in Power Electronic Systems

Mike Barnes, B.Eng, PhD (University of Warwick), at present Reader in the School of Electrical and Electronics Engineering at this University, as Professor in Power Electronic Systems in the School of Electrical and Electronics Engineering from 1 August 2012.

Ad Personam Promotional Chair in Analytical and Biomedical Spectroscopy

Peter Gardner, BSc, PhD (University of East Anglia, Norwich), at present Reader in the School of Chemical Engineering and Analytical Science at this University, as Professor of Analytical and Biomedical Spectroscopy in the School of Chemical Engineering and Analytical Science from 1 August 2012.

Ad Personam Promotional Chair in Applied Physical Chemistry

Sven Schroeder, Intermediate Diploma & Diploma in Chemistry (Free University of Berlin, Germany), PhD (University of Cambridge), at present Reader in the School of Chemical Engineering and Analytical Sciences at this University, as Professor of Applied Physical Chemistry in the School of Chemical Engineering and Analytical Sciences from 1 August 2012.

Ad Personam Promotional Chair in Atmospheric Chemistry

Carl Percival, BA (Hons), D.Phil, MA (University of Oxford), at present Reader in the School of Earth, Atmospheric and Environmental Sciences at this University, as Professor of Atmospheric Chemistry in the School of Earth, Atmospheric and Environmental Sciences from 1 August 2012.

Ad Personam Promotional Chair in Synoptic Meteorology

David Schultz, BSc (Massachusetts Institute of Technology, USA), MSc (University of Washington, USA), PhD (University at Albany, State University of New York, USA), at present Reader in the School of Earth, Atmospheric and Environmental Sciences at this University, as Professor of Synoptic Meteorology in the School of Earth, Atmospheric and Environmental Sciences from 1 August 2012.

Ad Personam Promotional Chair in Atmospheric Radiation

Ann Webb, BSc (University of Reading), PhD (University of Nottingham), DSc (University of Manchester Institute of Science and Technology), at present Reader in the School of Earth, Atmospheric and Environmental Sciences at this University, as Professor of Atmospheric Radiation in the School of Earth, Atmospheric and Environmental Sciences from 1 August 2012.

Ad Personam Promotional Chair in Polymer and Colloid Chemistry

Brian Saunders, BSc, PhD (Monash University, Australia), at present Reader in the School of Materials at this University, as Professor of Polymer and Colloid Chemistry in the School of Materials from 1 August 2012.

Ad Personam Promotional Chair in Materials Science

Ian Kinloch, BSc (University of Durham), PhD (University of Cambridge), at present Senior Lecturer in the School of Materials at this University, as Professor of Materials Science in the School of Materials from 1 August 2012.

Faculty of Medical and Human Sciences

Ad Personam Promotional Chair in (to be confirmed)

Peter Bower, BSc, PhD (London), at present Reader in the Faculty of Medical and Human Sciences, School of Community Based Medicine at this University, as Professor of (to be confirmed) in the Faculty of Medical and Human Sciences, Institute of Population Health from 1st August 2012.

Ad Personam Promotional Chair in Medical Education

Isobel Braidman, BSc (Sussex), PhD (London), at present Senior Lecturer in the Faculty of Medical and Human Sciences, Manchester Medical School at this University, as Professor of Medical Education in the Faculty of Medical and Human Sciences, Manchester Medical School from 1 August 2012.

Ad Personam Promotional Chair in Primary Care Research

Stephen Campbell, BA (Leicester), MA, PhD (Manchester) at present Reader in the Faculty of Medical and Human Sciences, School of Community Based Medicine at this University, as Professor of Primary Care Research in the Faculty of Medical and Human Sciences, Institute of Population Health from 1st August 2012.

Ad Personam Promotional Chair in (to be confirmed)

Wael El-Deredy, BSc (Cairo), MSc, PhD (London) at present Senior Lecturer in the Faculty of Medical and Human Sciences, School of Psychological Sciences at this University, as Professor of (to be confirmed) in the Faculty of Medical and Human Sciences, School of Psychological Sciences from 1st August 2012.

Ad Personam Promotional Chair in (to be confirmed)

Philip Keeley, BA (Manchester), MA (Bolton), PhD (Manchester), at present Senior Lecturer in the Faculty of Medical and Human Sciences, School of Nursing, Midwifery and Social Work at this University, as Professor of (to be

confirmed) in the Faculty of Medical and Human Sciences, School of Nursing, Midwifery and Social Work from 1st August 2012.

Ad Personam Promotional Chair in Deaf Education

Wendy McCracken, BA (Newcastle), MA, PhD (Manchester) at present Senior Lecturer in the Faculty of Medical and Human Sciences, School of Psychological Sciences at this University, as Professor of Deaf Education in the Faculty of Medical and Human Sciences, School of Psychological Sciences from 1st August 2012.

Ad Personam Promotional Chair in (to be confirmed)

Daniela Montaldi, BA (Coventry), MSc (Sussex), PhD (Glasgow) at present Reader in the Faculty of Medical and Human Sciences, School of Psychological Sciences at this University, as Professor of (to be confirmed) in the Faculty of Medical and Human Sciences, School of Psychological Sciences from 1st August 2012.

Ad Personam Promotional Chair in Dental Education

Anthony Roberts, BSc , BDS, PhD (Birmingham), at present Senior Lecturer (with Honorary Consultant Status) in the Faculty of Medical and Human Sciences, School of Dentistry at this University, as Professor of Dental Education in the Faculty of Medical and Human Sciences, School of Dentistry from 1st August 2012.

Ad Personam Promotional Chair in Stroke Medicine

Pippa Tyrrell, BA, MA (Cambridge), MD (London) at present Senior Lecturer (with Honorary Consultant Status) in the Faculty of Medical and Human Sciences, School of Translational Medicine at this University, as Professor of Stroke Medicine in the Faculty of Medical and Human Sciences, Institute of Cardiovascular Sciences from 1st August 2012.

Ad Personam Promotional Chair in Graduate Education

Pamela Vallely, BSc (Liverpool), PhD (Sheffield) at present Senior Lecturer in the Faculty of Medical and Human Sciences, School of Translational Medicine at this University, as Professor of Graduate Education in the Faculty of Medical and Human Sciences, Institute of Inflammation and Repair from 1st August 2012.

Ad Personam Promotional Chair in (to be confirmed)

Ann Wakefield, MSc, PhD (Manchester) at present Senior Lecturer in the Faculty of Medical and Human Sciences, School of Nursing, Midwifery and Social Work at this University, as Professor of (to be confirmed) in the Faculty of Medical and Human Sciences, School of Nursing, Midwifery and Social Work from 1st August 2012.

Ad Personam Promotional Chair in (to be confirmed)

Kaye Williams, BSc, PhD (Manchester), at present Reader in the Faculty of Medical and Human Sciences, School of Pharmacy and Pharmaceutical Sciences at this University, as Professor of (to be confirmed) in the Faculty of Medical and Human Sciences, School of Pharmacy and Pharmaceutical Sciences from 1st August 2012.

Ad Personam Promotional Chair in (to be confirmed)

Geoff Margison, BSc, PhD (Manchester), at present Group Leader in the Faculty of Medical and Human Sciences, Paterson Institute for Cancer Research at this University, as Professor of (to be confirmed) in the Faculty of Medical and Human Sciences, School of Pharmacy and Pharmaceutical Sciences from 1st August 2012.

Faculty of Humanities

Ad Personam Promotional Chair (Title to be Confirmed)

Claire Annesley BA (Newcastle upon Tyne), PhD (Sheffield), at present Senior Lecturer in Politics in the School of Social Sciences , Faculty of Humanities from 1 August 2012.

Ad Personam Promotional Chair (Title to be Confirmed)

Dimitris Papadimitriou BA (Athens), MA, PhD (Bradford), at present Reader in European Politics in the School of Social Sciences , Faculty of Humanities from 1 August 2012.

Ad Personam Promotional Chair (Chair in Conservation and Development)

Daniel Brockington BA, PGCE (Oxford), PhD (UCL), at present Reader in International Development in the School of Environment and Development , Faculty of Humanities from 1 August 2012.

Ad Personam Promotional Chair (Chair in Environment and Development)

Philip Woodhouse BA, (Oxford), PhD (Reading), at present Senior Lecturer in Environment and Rural Development in the School of Environment and Development , Faculty of Humanities from 1 August 2012.

Ad Personam Promotional Chair (Title to be Confirmed)

Carlo Raffo BSc, MSc (UMIST), PhD (Manchester), at present Reader in Urban Education in the School of Education , Faculty of Humanities from 1 August 2012.

Ad Personam Promotional Chair (Title to be Confirmed)

Sharon Clarke BA, PhD (Manchester), at present Reader in Organisational Psychology in the Manchester Business School , Faculty of Humanities from 1 August 2012.

Ad Personam Promotional Chair (Title to be Confirmed)

Helge Hoel BEd (Eik College, Norway), MSc (Salford) ,PhD (UMIST), at present Senior Lecturer in Organisational Psychology in the Manchester Business School , Faculty of Humanities from 1 August 2012.

Ad Personam Promotional Chair (Chair in Near Eastern Archaeology)

Stuart Campbell MA, PhD (Edinburgh), at present Senior Lecturer in Near Eastern Prehistory in the School of Arts, Histories and Cultures , Faculty of Humanities from 1 August 2012.

Ad Personam Promotional Chair (Title to be Confirmed)

David Law BA, MA, DPhil (Oxford), at present Reader in Christian Thought in the School of Arts, Histories and Cultures, Faculty of Humanities from 1 August 2012.

Ad Personam Promotional Chair (Chair in Electroacoustic Music Composition)

David Berezan BA, Mmus (Calgary) PhD (Birmingham), at present Senior Lecturer in Electroacoustic Music Composition in the School of Arts, Histories and Cultures, Faculty of Humanities from 1 August 2012.

Ad Personam Promotional Chair (Title to be Confirmed)

Eleanor Casella BA, MA, PhD (Berkeley), at present Senior Lecturer in Archaeology in the School of Arts, Histories and Cultures, Faculty of Humanities from 1 August 2012.

Ad Personam Promotional Chair (Title to be Confirmed)

Peter Scott BA, MA (Birmingham) PhD (Bristol), at present Senior Lecturer in Christian Social Thought in the School of Arts, Histories and Cultures, Faculty of Humanities from 1 August 2012.

(7) Grant of the title of Reader

The University Promotions Committee for the Faculties listed below have, on behalf of the Senate and the Board of Governors, approved recommendations

that the following, who currently hold appointment as Senior Lecturer or Senior Research Fellow in the Schools indicated, be granted the title of Reader with effect from 1 August 2012:

Faculty of Life Sciences

Dr James Warwicker Life Sciences

Faculty of Engineering and Physical Sciences

Dr Danielle George EEE
 Dr Joseph Robson Materials
 Dr Phil Manning SEAES
 Dr Konstantinos Theodoropoulos CEAS
 Dr Flor Siperstein CEAS
 Dr Cinzia Da Via Physics & Astronomy
 Dr F Peter Fenn MACE
 Dr Joseph McDouall Chemistry
 Dr Clive Dickinson Physics & Astronomy
 Dr Mike Ingleson Chemistry
 Dr Colin Steele Mathematics
 Dr Toby Howard Computer Science

Faculty of Medical and Human Sciences

Dr Phil Padfield Translational Medicine
 Dr David Allison Pharmacy and Pharmaceutical Sciences
 Dr Jason Hall Pharmacy and Pharmaceutical Sciences
 Dr Ming Lei Biomedicine
 Dr Susan Kirk Nursing, Midwifery and Social Work
 Dr Kimme Hyrich Translational Medicine
 Dr Ann-marie Glenny Dentistry
 Dr Melissa Westwood Biomedicine
 Dr Andy Vail Community Based Medicine
 Dr Richard Bryce Pharmacy and Pharmaceutical Sciences
 Dr Tim Doran Community Based Medicine
 Dr Paul Dark Translational Medicine

Faculty of Humanities

Dr Albena Yaneva Environment and Development
 Dr Jeffrey Blackford Environment and Development
 Dr Mark Baker Environment and Development
 Dr Axele Giroud Manchester Business School

(8) Promotions to Senior Lecturer/ *Senior Research Fellow

The University Promotions Committee for the Faculties listed below have, on behalf of the Senate and the Board of Governors, approved recommendations that the following, who currently hold appointment as Lecturer, Lecturer (Teaching Focused) or Research Fellow in the Schools indicated, be granted the title of Senior Lecturer or Senior Lecturer (Teaching Focused) / *Senior Research Fellow with effect from 1 August 2012:

Faculty of Life Sciences

Dr Jonathan Codd Life Sciences
 Dr Daniela Delneri Life Sciences
 Dr Catherine Walton Life Sciences
 Dr Cathy Tournier Life Sciences
 Dr Carole Maldonado-Codina Life Sciences
 Dr Hema Radhakrishnan Life Sciences
 Dr Nicola High Life Sciences *Teaching Focused*

Faculty of Engineering and Physical Sciences

Dr Clare Robinson SEAES
 Dr Simon Brocklehurst SEAES

Dr Paul Connolly	SEAES
Dr Claire Eyers	Chemistry
Dr Peter Martin	CEAS
Dr Bijan Parsia	Computer Science
Dr Tobias Galla	Physics & Astronomy
Dr Bart van Dongen	SEAES
Dr Gavin Brown	Computer Science
Dr Ognjen Marjanovic	EEE
Dr Emad Alsusa	EEE
Dr Esther Ventura-Medina	CEAS
Dr John Latham	Computer Science
Dr Merren Jones	SEAES
Dr Ian Dupere	MACE
Dr John Moriarty	Mathematics
Dr Liz Barnes	Materials
Daniel So	EEE
* Dr Mikel Lujan	Computer Science
* Dr Alexander Oh	Physics & Astronomy

Faculty of Medical and Human Sciences

Dr Yvonne Alexander	Biomedicine
Dr Ian Crocker	Biomedicine
Dr Forbes Manson	Biomedicine
Dr Janine Lamb	Cancer and Enabling Sciences
Dr Laura Parkes	Cancer and Enabling Sciences
Dr Tanya Walsh	Dentistry
Dr John Baker	Nursing, Midwifery and Social Work
Dr Penny Bee	Nursing, Midwifery and Social Work
Dr Katie Reed	Community Based Medicine
Dr Jo Hart	Manchester Medical School
Dr Judy Williams	Manchester Medical School
Dr Geraldine Lyte	Nursing, Midwifery and Social Work
Dr Shaun Speed	Nursing, Midwifery and Social Work
Dr Sheila Fidler	Psychological Sciences
Dr Lee Wickham	Psychological Sciences
Dr Cath O'Neill	Translational Medicine

Faculty of Humanities

Dr Ina Berg	Arts, Histories and Cultures
Dr David Butler	Arts, Histories and Cultures
Dr Melanie Giles	Arts, Histories and Cultures
Dr Alison Alborz	Education
Dr Tanja Mueller	Environment and Development
Dr Richard Kingston	Environment and Development
Dr Philip Hughes	Environment and Development
Dr Sophie Garside	Languages, Linguistics and Cultures
Dr Moshe Behar	Languages, Linguistics and Cultures
Dr Guyda Armstrong	Languages, Linguistics and Cultures
Dr Sheena Johnson	Manchester Business School
Dr Nicholas Thoburn	Social Sciences
Dr James Pattison	Social Sciences
Dr Katsushi Imai	Social Sciences
* Dr Jane Green	Social Sciences
* Dr Ozcan Saritas	Manchester Business School

(9) Honorary Chair Promotions

The University Promotions Committee for the Faculties listed below have, on behalf of the Senate and the Board of Governors, approved recommendations that the following, who currently hold appointment as Honorary Senior Lecturer, Honorary Senior Research Fellow or Honorary Reader in the Schools

indicated, be granted the title of Honorary Chair with effect from 1 August 2012:

Faculty of Medical and Human Sciences

Nick Slevin Cancer and Enabling Sciences

Promotions to MAHSC Honorary Clinical Chair

The University Promotions Committee for the Faculties listed below have, on behalf of the Senate and the Board of Governors, approved recommendations that the following, who currently hold appointment as Honorary Senior Lecturer, Honorary Senior Research Fellow or Honorary Reader in the Schools indicated, be granted the title of MAHSC Honorary Clinical Chair with effect from 1 August 2012:

Faculty of Medical and Human Sciences

Andrew King	Biomedicine
Peter Selby	Biomedicine
Donal O'Donoghue	Cancer and Enabling Sciences
Juan Valle	Cancer and Enabling Sciences
Chris Lloyd	Biomedicine
Ben Bridgewater	Translational Medicine
Damian Longson	Community Based Medicine
Richard Cowan	Cancer and Enabling Sciences

(10) Composition of Appeal Panels

Acting on behalf of the Board of Governors, the President and Vice-Chancellor approved the composition of the following panels:

Appeal against summary dismissal:

Mr Pete Gibbs, Head of Employee Relations, Manchester Metropolitan University
Mrs Andrea Hutcheson, Head of School Administration
Mr Roger Walden, Trade Union representative – UCU
Mr Gerry Yeung, Chair

Appeal against a written warning for an unsatisfactory level of performance:

Professor Gillian Wallis
Professor Julian Yates
Mrs Heather Graham
Dame Sue Ion, Chair

(11) Seal Orders

Pursuant to General Regulation VII.4, the Common Seal of the University has been affixed to instruments recorded in entries no 1164 – 1171 in Seal Register 3)

10. Report from the Senate

(a) Senate Business

Received: A summary of matters for the attention of the Board, arising from the meeting of Senate held on 27 June.

Reported

- (i) That Senate received the report of the Review of the School of Education Working Group. The School Board's response to the report was tabled.

- (ii) That five honorary degree candidates were endorsed by the Awards and Honours Group for onward transmission to the Board.
- (iii) That Senate received an update on preparations for the launch of the University College. It also approved:
 - a) an implementation date of September 2012 for the revised undergraduate and postgraduate taught degree regulations;
 - b) recommendations from a review of arrangements for student appeals, complaints and discipline cases;
 - c) future arrangements for the conduct of unit surveys;
 - d) recommendations from the Employability Working Group;
 - e) an eLearning strategy.
- (iv) That the Vice-President (Research and Innovation) reported on preparations for the REF, the establishment of a working group to incentivise staff in making applications for research grants, and the implications of the national Working Group on Expanding Access to Published Research Findings as chaired by Dame Janet Finch.
- (v) That the Registrar, Secretary and Chief Operating Officer made members aware that the University's academic governance, including the role of Senate, would be reviewed during 2012-13.

(b) Awards and Honours Group

Received: A confidential report from the Awards and Honours Group was tabled at the meeting and a paper on the awards process was presented to the Board in the meeting pack.

Resolved: The Board of Governors endorsed the recommendations of the Awards and Honours Group, in full.

N.B. The names and biographies of those individuals approved by the Board to receive honours will appear in these minutes on confirmation of their acceptance of the awards.

(c) Academic Malpractice Committee

Received: A report from the Academic Malpractice Committee.

Reported: That the Committee convened according to Statute XX.7 met on 13th February 2012. The two cases for consideration involved a graduate of the MSc Software Engineering and an undergraduate for the BSc Computing for Business Applications, both in the School of Computer Science.

Resolved: The Board of Governors approved the recommendation to revoke the Degree of Master of Science, Software Engineering and award the lesser qualification of Post Graduate Diploma in one instance and approved the recommendation to reduce the classification of the degree of BSc Computing for Business Applications in the other.

(d) Annual Report on Student Appeals and Complaints

Received: The annual report on student cases details the number and nature of cases handled each year by Faculties and Professional Support Services.

11. Board committee reports

(a) Finance Committee, 25 June

Received: The minutes and a summary report of the meeting of the Finance Committee held on 25 June 2012. The papers included the presentation of the University for Budget for 2012-13, for approval by the Board of Governors.

Reported:

- (i) That the Finance Committee received an updated on the capital programme and noted the progress that had been made and that there were no financial risks associated with these projects at this time.
- (ii) That the Finance Committee reviewed the budget submission and recommended that the Board of Governors should be asked to approve the budget submission for 2012/13.
- (iii) That it was noted that an update to the financial forecasts submitted to HEFCE in December 2011 had been provided to the Funding Council on 20 June 2012. The Chair of Finance Committee had taken chair's action to approve the forecasts on the recommendation of the Planning and Resources Committee.
- (iv) That the Finance Committee received a comprehensive paper prepared by the Head of Pensions setting out the details and current status of the University's pension schemes. It was noted that all the major schemes had, or were in the process of implementing, significant changes.
- (v) That the report will be updated when the results of the most recent re-valuations were known.
- (vi) That a team from the University's Corporate Accounts Office and the General Counsel's Office had met with the Charity Commission in May 2012. At that meeting, it was made clear that the Charity Commission expect endowment funds to be efficiently and effectively operated and the University's current structure of over 750 funds was not conducive to good management and a re-structure of the funds will enable the members of the Board of Governors (as trustees) to better fulfil their duties as custodians of these funds. They recommended two or three funds per institution (where "institution" can mean entities within the University, for example the Whitworth Art Gallery or Manchester Museum).
- (vii) That BlackRock had changed to a different provider for independent ethical review services and the University's portfolio had been re-screened in February 2012. Investment Committee had considered these outcomes at its meeting on 19 June 2012 and made a number of recommendations for the approval of Finance Committee, which were duly considered and approved at the meeting on 25 June 2012.
 - A list of eight companies with direct involvement in the tobacco or armaments industries will be excluded from the University's investment portfolio;
 - Ethical screening will be carried out every six months (and reviewed at meetings of Investment and Finance Committees)
 - A side letter will accompany the report, confirming the list of excluded companies;
 - BlackRock would attend a meeting of Finance Committee annually to discuss SRI matters (and attend Investment Committee as required)
- (ix) That the Finance Committee approved the establishment of a new wholly owned subsidiary company to make, market and sell graphene related products.
- (x) That there had been a meeting of Investment Committee on 19 June 2012 and the Chair provided an oral update on the main items of business considered at the meeting. In addition to the outcomes and recommendations arising from the ethical review, Investment Committee noted that the transfer of assets from Franklin Templeton to BlackRock had been completed and the consolidated portfolio was now aligned with the interim benchmark. The performance of the portfolio in the 12 months to end of March 2012 had been below

benchmark, although the first quarter of 2012 was slightly ahead. Investment Committee had also approved an uplift to cash limits with a number of counterparties for the investment of the University's short term/cash funds.

- (xi) That the Finance Committee noted the management accounts for April 2012 at the meeting.
- (xii) That on behalf of Finance Committee, the Chair thanked Ms Letty Newton and Professor Nancy Papalopolu for their contributions to the work of the Committee during their terms of membership.

Resolved:

- (i) The Board of Governors approved the budget submission for 2012/13.
- (ii) The Board of Governors approved the commencement of a process to re-structure and consolidate the University's endowments.

(b) Audit Committee 25 June

Received: The minutes and a summary report of the meeting of the Audit Committee held on 1 May 2012 and the Risk Management Policy, for approval by the Board of Governors.

Reported:

- (i) That the Committee received an update on the fees position and on the threshold level the University had reached in terms of US income and which required the production of US GAAP accounts. In addition, the Committee received a written report on the data protection compliance work underway within the University.
- (ii) That Uniac had conducted three audits in the period, a Review of the Management of Research Grants and Contracts (pre and post award), the Accommodation Code of Practice follow-up review, and four post-audit reviews. In addition, Uniac had completed a Review of the STFC Tech Roller Grant for the Faculty of EPS.
- (iii) That Uniac had changed their approach in respect of the development of the programme of work in 2012/13. The approach sought to blend management priorities, audits informed by the key risks facing the University (and derived from the risk register), and the regular examination of the audit landscape which informs annual opinion and supports external audit work
- (iv) That the University has been targeted by a fraud that seeks to divert payments made to its suppliers. An insurance claim is being prepared for the net loss, although this will be subject to an excess of £50K. Both incidents were reported to police. HEFCE were also alerted as the funds were above the £25k threshold for report and HEFCE advised that a number of universities had been targeted in a similar way.
- (v) That the interim field work, in preparation for the end of year audit had been undertaken by the external auditors. A report on the IT work within this would be presented to the next meeting of the Audit Committee. The interim work had not identified any major areas of concern, such that the external auditors reported that they anticipated a satisfactory year-end audit. The IT audit was expected to raise a number of observations, but they were not likely to be rated as significant.
- (vi) That Dr David Barker presented a report on the preparation of the University's risk registers, for approval by the Committee before presentation to the Board

of Governors (University level only). The Risk Management Policy, previously approved by Planning and Resources Committee was also provided for approval by the Committee. The documentation was considered and discussed by the Committee, and the versions provided to the Board included their revisions and suggestions.

Resolved: The Board is approved the risk register and risk map, and also approved the policy on risk management (provided at Appendix 4 in the published minutes).

(c) Staffing Committee, 18 June

Received: An executive summary and minutes from the meeting of the Finance Committee held on 18 June 2012.

Resolved: To approve the recommendations of the Staffing Committee that:

- (a) The University proceeds with the process outlined in the agreed contracts procedure to deal with those staff considered to be at risk on open ended contracts linked to finite external funding for the period through 1 January 2013 to 31 May 2013;
- (b) The University continues to ensure that all suitable and appropriate alternative strategies for resolution.

12. Report from the Planning and Resources Committee

Received: A summary of matters discussed at the meetings of the Committee held on 8 May and 12 June.

Reported:

- (i) That at its meeting on 8 May 2012, the Committee considered the draft management accounts for the period ended 31 March 2012. At its meeting on 12 June 2012, the Committee considered the draft management accounts for the period ended 30 April 2012. It considered the 2012-13 Budget Submission and agreed to recommend the 2012-13 budget to Finance Committee for approval. The Committee also considered the Five Year Plan 2009-10 to 2013-14, and agreed to recommend it to Finance Committee for approval and submission to HEFCE (as part of the Annual Accountability Return requirements).
- (ii) That at its meeting on 12 June 2012, the Committee considered and approved recommendations for: non-standard tuition fees in 2013-14; tuition fees for the 2013-14 Study Abroad Programme; and the tuition fee refund policy for home undergraduate students in receipt of SLC funding in 2012-13. The Committee also considered and approved a proposal to offer a loyalty discount of up to £1,000 for the fees charged for one year full time masters taught programmes commencing September 2012, to be offered to University of Manchester students who graduate with first class honours in July 2012.
- (iii) That at its meeting on 8 May 2012, the Committee considered a paper which summarised changes made by the Office for Fair Access (OFFA) in its recently published guidance for the submission of 2013-14 Access Agreements, and included the draft text for the University's 2013-14 Access Agreement together with options to enhance the level of the University's investment in bursaries to bring them more in line with other Russell Group institutions. The Committee approved the Access Agreement text and agreed the 2013-14 Access Agreement should be finalised based on the preferred option 6 (to maintain the amount of a bursary award across all years of study, based on two income thresholds: incomes up to £25k and incomes between £25k and £42.6k).
- (iv) That at its meeting on 12 June 2012, the Committee noted that the Access Agreement had been finalised, as above. However, BIS/OFFA/HEFCE had made some important and

last minute changes to the fee regime for study year abroad students in 2014-15, limiting tuition fees for students taking year abroad placements to 15 per cent of the maximum fee cap that applied to full-time undergraduates (i.e. £1,350). These changes had been incorporated in the final Agreement but the Committee noted that more work would need to be undertaken and that a report would be made back to the next meeting in July 2012.

- (v) That at its meeting on 8 May 2012, the Committee received a paper reviewing Home/EU undergraduate applications to the University, as at 27 April 2012, for September 2012 entry. At its meeting on 12 June the Committee received an update on discussions at the Intake Management Group meeting on 17 May 2012 and the Senior Leadership Team meeting on 22 May 2012 on action the University should take in response to the home undergraduate admissions data. The Committee received update reports at its meetings on 8 May and 12 June 2012 on: national pay negotiations; the 'Investing in Success' scheme; the USS pensions dispute. It also received the notes of the HR Sub-Committee meeting held on 17 April 2012.
- (vi) That at its meeting on 8 May 2012, the Committee noted that comments had been received on the draft Strategic Plan and that a revised version would be forwarded to the Board. At its meeting of 12 June 2012, the Committee noted that the draft Strategic Plan had been approved by the Board of Governors on 16 May, and that work was underway to produce a printed version which would also be available online.
- (vii) That at its meeting on 8 May 2012, the Committee received a report on the 2010-11 HESA Performance Indicators on recruitment and retention of students, which were published by HESA on 29 March 2012. It also considered and commented on a draft response to the HEFCE consultation document on arrangements for allocating funding for teaching in universities and colleges and implementing government policy on student number controls for implementation from 2013-14. A copy of the final response was received and noted by the Committee at its meeting on 12 June 2012.
- (viii) That at its meeting on 8 May the Committee received and approved proposals for the Management Satisfaction Surveys 2012, which would be available to complete online from 13 June until 6 July 2012.
- (ix) That at its meeting on 12 June 2012, the Committee approved proposals for the format of the Faculty Annual Performance Reviews 2012. It also approved the Operational Priorities 2012-13 for the Faculties and Professional Support Services.
- (x) That at its meeting on 12 June 2012, the Committee considered a summary report of the recently published data on Destinations of Leavers from Higher Education Institutions (DLHE) survey, together with a paper which analysed the high level target on graduate destinations and how it was measured. The Committee also considered a paper summarising the recently published HEFCE report, *Rates of qualification from postgraduate research degrees: Projected study outcomes of full-time students starting postgraduate research degrees in 2008-09 and 2009-10* (HEFCE 2012/10). There were issues with the methodology, and the Committee noted that the Chair of the Board of Governors would be raising the matter with the HEFCE Board, of which he was a member, and that the Associate Vice-President (Research – Graduate Education) would be raising the matter with the Russell Group.
- (xi) During the period of this report, the Committee received the Minutes of the Capital Planning Sub-Committee meeting held on 24 April 2012. It also received update reports at its meeting on 12 June 2012 relating to: ongoing work on the Estates Masterplan; and approval for the revised costs for the accommodation for HR Shared Services, in the Simon Building and the School of Psychological Sciences Undergraduate Student Hub.
- (xii) That at its meeting on 8 May 2012, the Committee received the Minutes of the Risk and Emergency Management Group meeting held on 19 April 2012, and an update report on data management. At its meeting on 12 June 2012, the Committee agreed to recommend the draft Risk Management Policy to Audit Committee and the Board of Governors for approval.

- (xiii) That at its meeting on 12 June 2012, the Committee considered a confidential report on the Centre for Educational Leadership. The Committee endorsed the recommendation that the Faculty of Humanities be given authority to close the Centre for Educational Leadership (CEL) at the earliest opportunity to release the funds tied up in CEL to reduce its cost base or invest in more mainstream activities, and the Board of Governors is asked to extend the availability of the ERVS scheme to staff members affected by the closure.
- (xiv) That at its meeting on 12 June 2012, the Committee approved the Widening Participation Strategic Statement for 2012-13 and agreed that it should be submitted to HEFCE by the deadline of 22 June 2012.
- (xv) That at its meeting on 12 June 2012, the Committee received the Minutes of the Information Systems Sub-Committee meeting held on 8 May 2012, and noted the ongoing discussions relating to the future of MIMAS, which currently provided JISC-funded services but was based within the University of Manchester.
- (xvi) That at its meeting on 12 June 2012, the Committee noted that the Student's Union would be officially re-opening on 18 June 2012 following its refurbishment. The Committee also thanked Ms Letty Newton, General Secretary of the Students' Union, for whom this was the last meeting, for her contributions during the year.

Resolved: The Board of Governors approved the extension of the availability of the ERVS scheme to staff members affected by the closure of the Centre for Educational Leadership.

13. Any other business

Noted: On behalf of the Board of Governors, the Chair expressed his sincere thanks to Mrs Gillian Easson, Deputy Chair, Mr Peter Readle, Lay Alumni Representative, and the Senate representatives Professor Nancy Papalopulu and Dr Stuart Allan, who would stand down from the Board on 31 August 2012.

Close

New appointment to the Board of Governors in Category 2

Mr Andrew Spinoza

Andrew was first attracted to Manchester and the University, for its Victorian social history and its music scene. In 1983, he founded City Life, a 'what's on' magazine for Greater Manchester, which is now owned by the Guardian Media Group. After six years as publisher and editor, he spent five years as a freelance journalist for the national and Manchester media before being appointed Diary Editor of the Manchester Evening News in 1993. He founded Spin Media in 1998, a national Public Relations consultancy based in Manchester. The agency's first accounts were in leisure and entertainment, including PR for the Alex Ferguson testimonial year. Spin Media was then rebranded as Spinoza Kennedy Vesey (SKV) Communications in 2000. Andrew was named as the region's 2007 Outstanding PR Professional by CIPR North West in recognition for the contribution he has made over a number of years to the PR profession in the North West. He is the former chairman of the Alumni Association and Alumni Fund Steering Group.

(a) Re-appointments to the General Assembly in Category 10**Mr Kabir AHMED, MBE, JP,DL**

Kabir Ahmed was born in Bangladesh, and educated at The University of Manchester in Electrical Engineering. A Director of the well-known Hilal group of restaurants since 1969, Mr. Ahmed is a Director and a member of the Audit and Remuneration Committee of Manchester Solutions Limited. He served as Chairman of Career Solutions Limited, providing Connexion services for Manchester, Salford, Tameside and Rochdale. Mr. Ahmed also served as a member of the Home Office Working Group on Crime Prevention and of Manchester City's Race Relation Advisory Board, was also a non-Executive Director and Chairman of the Audit Committee of the Christie Hospital NHS Trust, and a former member of the Strangeways Prison Board of Visitors. His life-long involvement with the Manchester Council for Community Relations (MCCR) has culminated in his recent appointment as a Vice-President, and his services to the promotion of racial harmony and development of equal opportunities by combating discrimination, earned him an MBE from Her Majesty, The Queen, in 1998. Subsequently, Mr. Ahmed was appointed as a Deputy Lieutenant of Greater Manchester from 2002.

Dr Josie BEELEY

Retired from a career in academia in the USA and the UK. She has served on several national and international dental research associations and was a Visitor for the 2003-05 General Dental Council visitations to UK dental schools. She has a keen interest in sport, is a Lawn Tennis Association referee and umpire at national and international levels (including Wimbledon) and is still an active player.

Mr Michael EVANS

Founding Head of Trinity Church of England High School, committed to creating effective education in the inner city environment, now retired. Since 1968, he has been a lay preacher in the Church of England and is active in the affairs of the Diocese of Manchester.

Mr David EVERSLEY

Formerly Senior Master and Head of Sixth Form at North Cestrian Grammar School, Altrincham. He has spent his whole professional life teaching Chemistry in the local area. He also holds an appointment as a local Magistrate.

Dr Kai Hung LEE, DL

Chairman of the North West Chinese Council, and of the Lee Kai Hung Foundation, which finances and sponsors postgraduate students from China. Has extensive business interests in Manchester, and in the promotion of trade and cultural links between China and the UK.

(b) New appointments to the General Assembly in Category 10**Mrs Susan LIPTON**

Retired Senior lawyer with the Crown Prosecution Service, Susan is a member of the Manchester Law Society and the Association of Women Solicitors. She studied at the London School of Economics.

Mr Ian MUNRO

Currently Group Chief Executive of the New Charter Housing Trust Group, a major third sector organisation based in East Manchester, Ian has worked in housing and environmental health for

over thirty five years and has particular experience in regeneration, community engagement and secondary and further education.

Canon Maurice SMITH, CB

Maurice Smith has over thirty years experience in the field of social care and education. His work in social care and education led him to be appointed as Her Majesty's Chief Inspector of Schools in 2006 before taking early retirement. Awarded Companion of the Order of Bath in 2006 he has recent involvement in corporate governance within Ofsted and with the Church of England Diocese of Manchester, where he has held the post of Director of Education since 2006.